

Pearson BTEC Level 2 Awards in WorkSkills (QCF)



Qualification type: **BTEC WorkSkills**

Qualification title:

**Pearson BTEC Level 2 Award in WorkSkills,
Levels 2**

Accreditation status: **Accredited**

Eligible age group: **19+**

Review date: **31 August 2016**

Guided learning hours: **45**

WorkSkills

The Level 2 Awards in WorkSkills help learners to improve their understanding and application of work-based skills.

These qualifications have been developed to ensure that the knowledge, skills and understanding they provide are relevant, current and useful for learners and potential employers.

Qualification objectives

The qualifications have been designed to:

- support employability
- develop personal skills for leadership
- set and meet targets at work
- solve work-related problems

Learners have the opportunity to follow a flexible course and achieve a nationally recognised Entry Level vocationally-related qualification.

On completion of these qualification, learners have the opportunity to progress to related general and/or vocational qualifications, or employment in a particular vocational sector.



Acknowleging **Youths** CIC

www.acknowledgingyouths.org — www.ay-recruitment.com



Recruitment **CIC**

Peabody Estate, Block A, Vauxhall Bridge Road, London, SW1V 1TA, Monday to Friday from 9.00 to 17.00

St. Paul's Way Centre, 83 St. Paul's Way, London E3 4AJ, Wednesday from 9.00 to 15.00

Tel.: 07852 945 928, 07958 418 475, 07538 029 142, danny@acknowledgingyouths.org

AY GROUP

Developing You



LMS: HAC/18929 PRO-103467

real opportunities for those
hardest to reach and place back into work

AY Recruitment CIC provide the facility to advertise, market, support and train disadvantaged groups back into sustainable employment.

- From day one, a one-to-one interview and an individual action plan are completed, in order to identify any key barriers to employment.
- Week 2's sessions are based around the Progression Trust Model to build the type of character and resilience for success in the workplace. This is achieved through team-building and problem-solving activities. Further plans are made to address key employability skills.
- Weeks 3-6 for people to attain qualifications to overcome their skill gaps. Preparation for their work or volunteer placement including a visit to their placement provider. First review of progress from initial targets.
- Weeks 7-8 for the induction to their placement, where they will carry out a range of activities. The placement provider reviews progress and achievements which we combine with evidence of their learning towards agreed targets.
- Week 9 research of job options, applying for jobs, visits to potential employers. The second review of progress towards targets.
- Weeks 10-11 preparation of time spent supporting others in the local community, then carrying out tasks supporting others. Further job application activities.
- Week 12 the forum for participants to deliver a presentation of their experiences. Evidence of individual learning and qualifications is recorded.
- After week 12 job-ready candidates who've not yet secured employment are matched to vacancies with our partner companies.
- Ongoing mentoring for individuals to sustain the employment they secure.

Providing opportunities through local organisations, partners and community involvement.



Qualification type: **Functional Skills**

Qualification title:

Edexcel Functional Skills qualification in Levels 1 and 2

Accreditation status: **Accredited**

Eligible age group: **19+**

Review date: **31 August 2018**

Guided learning hours: **45**

English

Qualification objectives

Level 1

- Speaking, Listening and Communication – take full part in formal and informal discussions and exchanges that include unfamiliar subjects.
- Reading – read and understand a range of straightforward texts.
- Writing – write a range of texts to communicate information, ideas and opinions using formats and styles suitable for their purpose and audience.

Level 2

- Speaking, Listening and Communication – make a range of contributions to discussions in a range of contexts, including those that are unfamiliar and make effective presentations.
- Reading – select, read, understand and compare texts and use them to gather information, ideas, arguments and opinions.
- Writing – write a range of texts, including extended written documents communication information, ideas and opinions, effectively and persuasively.

Assessment: Speaking, Listening and Communication - Internal set and marked
Reading and Writing - Externally set and marked

Mathematics

Qualification objectives

To develop learner understanding and skills in:

Representing – selecting the mathematics and information to model a situation.

- Analysing – processing and using mathematics.
- Interpreting – interpreting and communication the results of the analysis.

Assessment: Externally assessed - available either onscreen or paper based

Information and Communication Technology (ICT) at Level 1& 2

Qualification objectives

To develop learner understanding and skills in:

- Using ICT
- Finding and selecting information
- Developing, presenting and communicating information

Assessment: Externally assessed - available either onscreen or paper based