

AY Recruitment CIC

« part of
AYGROUP



AY Recruitment goal is to help unemployed people to succeed in the working society, giving them access to unique and exclusive opportunities, volunteering, work experience, internships and job opportunities. Our new programme has the specific purpose of providing online **recruitment services** and delivering **careers advice** and **volunteering workshops** to the local community.

The services are designed to support local unemployed individuals who are recognised as being from 'disadvantaged' backgrounds.

We will provide mentoring and career path support before and after they are placed, until they are fully independent and settled.

For clients, we will provide an enhanced service matching candidates to vacancies, encouraging local organisations to advertise through AY Recruitment and enabling local employment to increase.

The program will be delivered from 16th of May, every Monday from 9.00 to 15.00 at St. Paul's Way Centre, 83 St. Paul's Way, London E3 4AJ



LOTTERY FUNDED

www.ay-recruitment.com

Peabody Estate, Block A, Vauxhall Bridge Road,
entrance below street level on Francis Street, London, SW1V 1TA
Tel.: 07852 945 928, 07958 418 475, 07538 029 142, businessaygroup@gmail.com

FREE WORKSHOPS

FOR YOUNG PEOPLE AGED 18+

CAREER ADVICE

Duration: 6-12 weeks

Description:

Weeks 1-6 (mandatory)

- One-to-one interview and individual action plan
- Mentoring and Progression
- Career Exploration and Employability Skills

Weeks 7-12 (optional)

- Wider Key Skill Group Activity
- We will spend a week supporting others in the local community. This will test all the skills developed during the programme.
- Program review and presentation

You will give yourself a chance to gain:

- Self - Confidence and empowerment
- Clear understanding of what you want to do in future
- A practical career action plan to determine what to do and when
- Identifying and assessing your key skills and experiences and any gaps
- Improved success-rate in being shortlisted for target roles
- Positioning yourself for future job opportunities
- Enhanced interview skills to win the job offer
- Improving your marketability
- Marketing your skills persuasively to potential external employers
- Enhancing your salary negotiation skills to ensure that you are being paid appropriately and well
- Reviewing your strategic action plan to ensure your career remains on-track and is able to accommodate unforeseen changes
- Greater clarity and focus about your next role

VOLUNTEERING

Duration: 6-12 weeks

Description:

This workshop provides a convenient way to capture, record and recognise the work of volunteers.

It contains challenges to help plan and review volunteering activity, along with logs to keep track of the work carried out.

A range of skills and qualities can be developed through volunteering, including:

- Customer service
- Team working
- Coping with problems
- Communication, ICT and numeracy
- Adaptability and flexibility
- Positive attitude to work
- Experience of the workplace
- Confidence and self-esteem
- Organisational skills

Wider Key Skills

There are three Wider Key Skills qualifications available at Levels 1 to 4:

- Improving Own Learning and Performance
- Working With Others
- Problem Solving

The Volunteering Workshop has been designed for those who engaged in employee volunteering schemes or doing charity work.

The focus is on completing challenges and skills development according to individual ability, rather than attainment at a specific level.